

Minutes of the Borough Council Zelienople, PA

1/27/2025

7:00 PM

Council-Regular

MasterID: 787

The January 27, 2025, Council Meeting of the Zelienople Borough Council was called to order at 7:00 PM by Council Vice President Andrew Mathew III in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through WebEx technology to allow for offsite participation. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendants were Council Members Andrew Mathew III, Doug Foyle, Steve Schoppe, Spencer Mathew, Dan Fritch, and Mayor Thomas Oliverio. Mary Hess and Gregg Semel did not attend.

Borough Manager Andrew Spencer, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Chief Miller.

VISITORS:

None

PUBLIC COMMENT:

None

CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve:

- Minutes of January 13, 2025 Council Meeting
- Transfer of Funds, \$150,000 from the Electric Fund to the General Fund, if needed.

Motion carried 6-0.

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OLD BUSINESS:

None

NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Fritch, seconded by Mr. Spencer Mathew, to accept the "bills to be paid report" for January 27, 2025 totaling \$221,990.61.

Motion carried 6-0.

CONSIDER SPECIAL EVENT PERMIT APPLICATION - CVE FUN RUN

A motion was made by Mr. Schoppe, seconded by Mr. Fritch to approve the Special Event Permit Application – I Love CVE Fun Run to be held on Saturday, April 26, 2025 from 7:00 AM to 3:00 PM through the streets of Zelienople and Harmony Boroughs and closure of E. New Castle/High Street, High Street/Beaver Street, and Pittsburgh Street provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and with the following conditions:

- It is their responsibility to coordinate the event with the Borough Parks & Recreation Department and all Emergency Services for safety concerns, no later than Monday prior to the event.
- Responsible party is liable for the return of any Borough owned cones, barricades, signs, etc. and must sign a release form for the use of such borough owned property.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- They ensure that the area is cleaned of any trash and debris when the event is completed.
- Streets are not to be marked with paint of any kind.
- A Certificate of Insurance must be provided indicating the Borough of Zelienople as an additional insured and provided at least a week in advance of the event.
- The sponsor must also receive the necessary approvals from Harmony Borough.

Motion carried 6-0.

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CONSIDERATION FOR ACCEPTING FIREWORKS DISPLAY CONTRACT WITH PEAK PYRO BY KELLNER'S FOR 4TH OF JULY FIREWORKS AT THE COMMUNITY PARK

A motion was made by Mr. Mathew, seconded by Mr. Foyle to accept the agreement with Peak Pyro by Kellner's LLC for the purchase of a July 4th fireworks display at the Zelienople Community Park in the amount of \$12,320.00 with a nonrefundable deposit of 50% of the contract due upon signing the display contract.

We have received a fireworks display contract from Peak Pyro by Kellner's LLC to provide and exhibit fireworks for a display on July 4, 2024 at the Zelienople Community Park in the amount of \$12,320.00. This is an increase of \$1,120.00 from what we had paid for the fireworks display in 2023. Payment requires 50% of the contract price nonrefundable deposit upon signing the contract. The balance is due 10 days after the event. Peak Pyro by Kellner's will provide a valid certificate of insurance providing \$1,000,000.00 of liability insurance.

Motion carried 6-0.

OTHER BUSINESS:

None

REPORTS

Committees Reports:

Mr. Semel – not present

Mr. Mathew

- Utilities: no report
- Police Matters: no report
- Fire Dept. Liaison: Work progressing on hiring a stormwater authority director/fire department administrator
- Shared Services Committee: no report

Mr. Foyle

- Public Safety/Steer/Sidewalk/Storm water: no report
- Library: Penguin raffle underway for Library and murder mystery dinner in April
- Pension Committee: no report
- Building & Finance: no report

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Mr. Schoppe

- Parks & Recreation: Planning for 2025 programs underway and pool membership sales also progressing well
- Utilities: no report

Mr. Mathew

- Building & Finance: no report
- IT: no report
- Police Matters: no report
- EMA: Meeting scheduled for February
- EMS Study: no report

Mr. Fritch

- Community Revit. Committee: Projects being planned and more to follow for February meeting
- IT: no report
- Public Safety/Steet/Sidewalk/Storm water: no repot

Mrs. Hess: not present

Mayor : Working on Bed Derby planning for 2025

Manager:

- Noted First Energy scheduled power outage on 2/3/25
- Seeking Proposals for audit services

Solicitor: no report

Engineer: M&B plans to return in late February

Police Chief: no report

Public Works Director: not present

Zoning/Code Officer: not present

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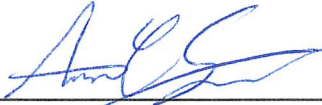
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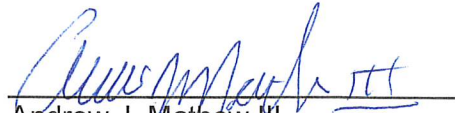
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Being no further business, President Hess closed the meeting at 7:20 PM.

ATTEST:



Andrew C. Spencer
Borough Manager



Andrew J. Mathew III
Council Vice President

Approved by me on this 10th day of February 2024.



Thomas M. Oliverio
Mayor